



## AGENDA ITEM SUMMARY

TO: Chair and Directors, Cariboo Regional District Board

AND TO: Janis Bell, Chief Administrative Officer

FROM: Graham Barbour, Chief Building Official and Manager Responsible for Bylaw Enforcement DATE: June 17, 2009

DATE OF MEETING: July 10, 2009

SHORT SUMMARY: Notice on Title – Lot 295, District Lot 3721, Lillooet District, Plan 21667 (Owner – Donald Wright) Area “L” - Director Bruce Rattray

VOTING: Stakeholder Vote – Weighted – Electoral Areas D, E, F, G, H and L

MEMORANDUM: On February 6, 2009 a Stop Work Notice was posted on a structure on this property. The improvements on this property consist of a holiday trailer and a number of small buildings. There have been no permits issued for any of these structures or a permitted single family dwelling.

In spite of staff’s best efforts there has been no response from the owner and no steps taken to bring the property into compliance.


Staff is recommending placing a Notice of Bylaw Contravention on the Title of this property.

Filing a Notice on Title will alert any interested third parties, including potential purchasers or lending institutions, to the contraventions of the CRD Building Bylaw. In accordance with the requirements of Section 57 of the *Community Charter*, the registered owner has been advised that this issue is being considered by the Board at today’s meeting.

ATTACHMENT: Letter to Mr. Wright from the Cariboo Regional District, dated May 8, 2009.

POLICY IMPLICATIONS: Although there are no policies relating to filing of Notices, the Board has dealt with a number of building bylaw contraventions by filing Notices. It has proven successful over time in resolving many of these situations.

FINANCIAL IMPLICATIONS: Cost to file a Notice in the Land Title Office is \$23.75. Once deficiencies are rectified, the Notice may be removed by the Cariboo Regional District upon receipt of a \$350.00 fee per the current Building Bylaw.

Reviewed by the CFO: 

OPTIONS:

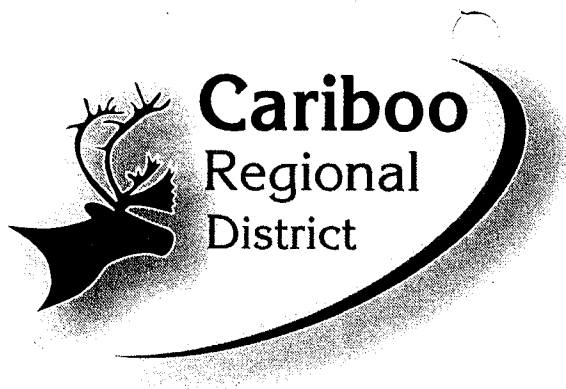
1. Filing of Notice on Title;
2. No enforcement action; or
3. Authorize litigation to have the structure removed.

RECOMMENDATION: That the agenda item summary, dated June 17, 2009, from Graham Barbour, Chief Building Official and Manager Responsible for Bylaw Enforcement, regarding Notice on Title - Lot 295, District Lot 3721, Lillooet District, Plan 21667, owned by Donald Wright, be received. Further, that the Corporate Officer of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the *Community Charter*, against Lot 295, District Lot 3721, Lillooet District, Plan 21667, with costs to be borne by the property owner. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued or the structure removed; the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

Respectfully submitted,



Graham Barbour  
Chief Building Official and  
Manager Responsible for Bylaw Enforcement



building communities together

Tel: 250 392 3351  
TF: 1 800 665 1636  
Fax: 250 392 2812  
Suite D, 180 North Third Avenue  
Williams Lake, BC V2G 2A4  
[www.cariboord.bc.ca](http://www.cariboord.bc.ca)

Your Reference:

Our Reference:  
3120-20-SWN-S50

May 8, 2009

**REGISTERED MAIL**  
**Item No. 79 351 697 629**

Donald Wright  
C 184 Blaine Road  
Lone Butte, BC V0K 1X0

Dear Mr. Wright:

Re: Lot 295, District Lot 3721, Lillooet District, Plan 21667

With regard to the installation of a wood heater on the above property without the proper building permit being in place, we are preparing to file a Notice on Title.

As a result of this, a recommendation will be made to the Cariboo Regional District Board to consider the filing of Notice of Bylaw Contravention in the Land Title Office, which will advise any interested third parties of the bylaw contravention. However, the filing of this Notice will not preclude any further measures the Cariboo Regional District may take to enforce the requirements of the regional district's bylaws.

You are welcome to attend a meeting of the Cariboo Regional District Board on Friday, July 10, 2009 in the Cariboo Regional District Boardroom, located at 180D North Third Avenue, Williams Lake, BC. Please visit the Cariboo Regional District's website at [www.cariboord.bc.ca](http://www.cariboord.bc.ca) or call our office prior to the meeting date for an approximate time as to when this issue will be heard by the Board.

Yours truly,

Graham Barbour  
Chief Building Official and  
Manager Responsible for Bylaw Enforcement

GB:bw

c: Director Bruce Rattray – Electoral Area “L”